

Transportation Notice Of New Policy

There will be some changes in our transportation policies and procedures. We ask for your patience as we adjust to a New Normal. In the past, we attempted to accommodate all riders and allowed frequent stop changes; it required substantial secretarial time to keep track. In order to maintain academic programs, we eliminated two secretary positions. In addition we cut a bus route, extended the walking required zone, and made some policy changes. This notice addresses these issues.

The policy change states: "The primary purpose of the transportation system is to transport students to and from school." Accordingly, for student safety, only one pick up address and only one drop off address shall be on record. Part of the reason for change is child security. We need to confirm that the parent or guardian has made the request and realizes how long the change will be in effect. Implementing this policy will require patience and adjustment. A three day advance written notice is required for all changes and are outlined as follows:

1. Requests for a single day change such as going to a birthday party or riding home to a friends.
2. Short term drop off or pick up
3. Short term drop off or pick up will be in effect for 3 weeks minimum
4. Short term drop off or pick up will be limited to 10 for the year.

These are major changes. It means that parents may **no longer** call in a last minute change such as:

1. Take Johnny to his grandmother's this afternoon. It needs to be in writing, 3 days in advance.
2. I changed the sitter so drop Betty at this address. I needs to be 3 days advance notice and will be in effect for 3 weeks minimum.
3. I am outside in my car, please send Bobby out. You will need to come in and sign him out, after showing Identification.

Parents may request that a licensed daycare be one of their drop off /pick up points but we will not create new stops off of our regular routes for unlicensed daycare or babysitters.